

Unclassified
Training Group A
1951-1952

CONFIDENTIAL

MEMORANDUM

26 November 1951

To: Each Assistant Director
The Training Liaison Officer from Each Office
The Director of Personnel
The Comptroller

From: Director of Training

Subject: Second Amendment to Memorandum from the Director
of Training Dated 27 April 1951, POLICIES AND
PROCEDURES GOVERNING USE OF UNCLASSIFIED TRAINING
GROUP A FACILITIES.

1. A first amendment to the memorandum of 27 April 1951 was issued on 20 July 1951 and included information and schedules through 31 December 1951 for (a) the general course in Intelligence and International Relations, Alcott Hall, and for (b) the course in Reading Knowledge of Russian, Institute of Languages and Linguistics, Georgetown University.

2. This second amendment projects the course schedules through 30 June 1952 for provisionally cleared personnel who are to be trained in Unclassified Training Group A.

3. The course in Intelligence and International Relations is a six weeks course with entrance dates every three weeks.

4. The course in Reading Knowledge of Russian is an eight weeks course with entrance dates every four weeks.

5. Page 3 of this memorandum is a questionnaire to secure an estimate from each office of the enrollment for each course for the first six months in calendar 1952. It is recognized that this estimate represents only your best projection of enrollment figures from your office as of this date. Please return the questionnaire to the Office of Training before 10 December 1951.

6. If there are any questions concerning the contents of this memorandum, please call [] []

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SCHEDULES - JANUARY THROUGH JUNE 1952Intelligence and International Relations, Alcott Hall

<u>Report to Personnel for Processing</u>	<u>Report to Alcott Hall for Testing</u>	<u>Report to Alcott Hall for Course</u>	<u>End of Course</u>
Thurs. 10 Jan.	Fri. 11 Jan.	Mon. 14 Jan.	21 Feb.
Thurs. 31 Jan.	Fri. 1 Feb.	Mon. 4 Feb.	14 March
Wed. 20 Feb.	Thurs. 21 Feb.	Mon. 25 Feb.	4 April
Thurs. 13 March	Fri. 14 March	Mon. 17 March	25 April
Thurs. 3 April	Fri. 4 April	Mon. 7 April	16 May
Thurs. 24 April	Fri. 25 April	Mon. 28 April	6 June
Thurs. 15 May	Fri. 16 May	Mon. 19 May	27 June
Thurs. 5 June	Fri. 6 June	Mon. 9 June	18 July
Thurs. 26 June	Fri. 27 June	Mon. 30 June	8 Aug.

Reading Knowledge of Russian, Institute of Languages and Linguistics,
Georgetown University, 1719 Massachusetts Avenue, N. W.

<u>Report to Personnel for Processing</u>	<u>Report to Alcott Hall for Testing</u>	<u>Report to G'town for Course</u>	<u>End of Course</u>
Thurs. 3 Jan.	Fri. 4 Jan.	Mon. 7 Jan.	29 Feb.
Thurs. 31 Jan.	Fri. 1 Feb.	Mon. 4 Feb.	28 March
Thurs. 28 Feb.	Fri. 29 Feb.	Mon. 3 March	25 April
Thurs. 27 March	Fri. 28 March	Mon. 31 March	23 May
Thurs. 24 April	Fri. 25 April	Mon. 28 April	20 June
Thurs. 22 May	Fri. 23 May	Mon. 26 May	18 July
Thurs. 19 June	Fri. 20 June	Mon. 23 June	15 Aug.

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